



DIRECTOR OF FINANCE & ADMINISTRATION

The Threshold Incorporated is dedicated to “Creating Opportunities to Enrich Lives”. We are a passionate team working to make a difference. The Threshold has been providing services to the people of Washington County for over 60 years. Join us and use your financial expertise to ensure our agency thrives financially now and well into the future.

We are seeking a highly skilled and motivated person to fill our Director of Finance and Administration position. The position plays a key role in overseeing the financial operations and ensuring the financial health and sustainability of The Threshold Incorporated. This position is responsible for managing the financial planning, budgeting, and reporting processes, as well as ensuring compliance with all regulatory requirements. The Director of Finance and Administration will work closely with the Executive Director, Board of Directors, and other senior leaders to develop and implement financial strategies that support the organization’s mission and goals.

- **Education and/or Experience:**
 - Bachelor’s degree in Finance, Accounting, Business Administration or related field.
 - Minimum of 5 years of progressive financial management experience, preferably in the non-profit sector.
 - Proven experience in financial planning, analysis, and reporting.
 - Experience managing audits and working with auditors.
 - Experience with financial software and systems.

- **Skills and Competencies:**
 - Strong analytical and problem-solving skills.
 - Excellent written and verbal communication skills.
 - High level of integrity and dependability with a strong sense of urgency and results-orientation.
 - Ability to work collaboratively and build effective relationships across the organization.
 - Knowledge of GAAP and other relevant financial regulations.

Please send your resume and cover letter to eahlgren@thresholdinc.org with the subject line "Director of Finance Application". Applications will be reviewed on a rolling basis until the position is filled.

Bring your skills to The Threshold Incorporated and be part of a mission that “Makes a Difference” in the lives of others!