

POSTED: 5/30/2017

POSITION: **CLEANER**

DEPARTMENT: Clean Sweep

RATE: \$10.00 per hour

SCHEDULE: 10-20 hours per week. Position covers three locations.



CLEAN
sweep

A division of The Threshold, Incorporated

Threshold – Rolfs Avenue	Monday – Friday	3:00 pm – 5:00 pm
Hartford Senior Center	Typically cleans on Wednesdays; however, may be scheduled for Monday or Friday	Flexible: 3 hours
Meadowcreek (Kewaskum)	One day per week – your choice	Flexible: 2 hours

SUMMARY:

Required to perform cleaning duties according to contract specifications. Responsibilities include cleaning halls, breakroom and bathrooms.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following, but not limited to:

- Perform list of contracted duties from cleaning checklist.
- Maintain inventory of cleaning supplies.
- Maintain good communication with Custodial Assistant and/or Clean Sweep Manager.
- May be involved in cross training as appropriate to assure the stability of the program, department or organization.
- Other duties may be assigned.

Nonessential Duties & Responsibilities N/A

- Call absence in to Clean Sweep a minimum of 2 hours before scheduled to work.

EDUCATION and/or EXPERIENCE: 1-3 months helpful

LANGUAGE SKILLS: Ability to read a limited number of two- and three-syllable words and to recognize similarities and differences between words and between series of numbers. Ability to print and speak simple sentences.

MATHEMATICAL SKILLS: Ability to add and subtract two digit numbers.

REASONING ABILITY: Ability to carry out simple one- or two-step instructions. Ability to deal with standardized situations with only occasional or no variables.

PHYSICAL DEMANDS: While performing the duties of this job, the employee is frequently required to stand; walk; use hands to finger, handle, or feel; and reach with hands and arms. The employee is occasionally required to climb or balance and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, color vision, and ability to adjust focus. Ability to recognize that things are dirty and need to be cleaned.

To apply complete an Application or submit a resume to Human Resources:

600 Rolfs Avenue West Bend WI 53090

eahlgren@thresholdinc.org

Please contact Human Resources to obtain the full job description.